

BID REQUIREMENTS FOR USASA NATIONAL COED CHAMPIONSHIP HOST

Following are the minimum requirements for hosting the USASA National Coed Championship games.

1. FIELDS

- a. Quantity : Four (4)
- b. Size: At least 120 yard X 70 yard
- c. Covering: Grass fields of good quality and level. (No artificial turf)
- d. Goalposts: 8 yards wide X 8 feet tall painted white. Prefer non-permanent, movable goalposts. Nets must be properly installed with no signage.
- e. Markings: Full FIFA markings including corner arcs and 10 yard corner kick marks and penalty spot. To be marked each day.
- f. Shelter: One (1) tent or covered enclosure 20 foot X 20 foot for the Committee with at least two tables and 12 chairs located in close proximity to the fields. One (1) foot tent or covered enclosure 15 foot X 15 foot for the Referees with at least one table and 10 chairs located at least fifty (50) yards away from the fields.
- g. Toilet Facilities: Six (6) toilet facilities in close proximity to the fields, three (3) for male and three (3) for female.
- h. Water: Two (2) - ten (10) gallon water coolers for each field, one for each team, with sufficient paper cups. Water must be iced and replenished for each game and during the games. One (10) ten gallon water cooler for Committee tent, with sufficient paper cups. One (10) ten gallon water cooler for Referee tent, with sufficient paper cups.
- i. Seating: Teams shall be seated on one side of the field. Sufficient seating shall be provided to accommodate the team's ten (10) yards either side of midfield. Benches are preferable but stands may suffice. A table and chair shall be provided for the fourth official at midfield between the two teams. Seating for spectators is desirable to accommodate approximately 50 to 80 spectators per field on the opposite side of the field from the teams. Fields should be arranged so spectators are not sitting behind teams on another field.
- j. Security: Volunteers shall be available to restrict entry/exit of team areas during each match and to escort ejected players, coaches and/or spectators.
- k. Parking: Sufficient parking adjacent to the fields to accommodate participants and spectators.
- l. Trainer: A licensed trainer with supplies to treat minor injuries and to tape ankles must be available at the facility each day. They should arrive at least one hour prior to the start of games each day and stay at least one hour after the last game to treat any post-game injuries. One (1) tent or covered enclosure 20 foot X 20 foot for the trainer.
- m. Field Schematic: A drawing of the soccer complex with all fields displayed should be included. If there are permanent restroom facilities on site, note their location on the drawing.
- n. Contingency: In case of inclement weather, have written agreement from owner of the fields that the Championship may continue to be played on the fields. Alternative, to have alternate field locations to complete the Championship games.
- o. P.A. System: Optional, but if possible provide a public address system that would be available for announcements and etc. particularly for the Sunday championships.
- p. Golf Carts: At least three golf carts shall be provided for the committee, one additional for the referees.

2. LODGING

- a. Committee: Six (6) rooms, five (5) rooms for National Coed Championship Committee and one (1) room for the National Referee Coordinator.
- b. Referees: Ten (10) rooms for the Referees plus a meeting room.
- c. Meeting room: One (1) meeting room large enough to accommodate twenty-five (25) people with tables, chairs and overhead projector. Available the evening prior to the start of the Tournament and during each evening.
- d. Participants: Sufficient lodging should be available in close proximity for approximately 350 participants (175 rooms). Acquiring lodging for participants is not required for the host but locating and publishing low cost accommodations are appreciated. Approximate cost per night \$____
- e. Misc.: Five (5) rooms available for USASA Executive Committee use (cancelable if not reserved 10 days prior to the tournament).
- f. Lobby Display: Arrange with hotel to have a display sign posted in lobby about the Championship and to display results each evening.
- g. Location: Location of the host hotel should be as close to the soccer fields as possible along with restaurant services at a moderate expense.
- h. Transportation: Optional, Transportation from the airport to the hotel & from hotel to the soccer fields.

3. TOURNAMENT CELEBRATION

A tournament celebration could be planned for Saturday evening. A facility large enough to accommodate the participants (approximately 350) and the committee, referees and volunteers is required. Menu is choice of the host with emphasis placed on favorite local cuisine. Tables and chairs should be in sufficient quantity with an area for dancing. A DJ would be nice with a variety of 50's through 90's hits, country, rock and R&B. Heavy metal and rap is not desired. Liquid refreshments of alcoholic (beer) and non-alcoholic (water, iced tea and soft drinks) variety are needed during the meal and throughout the evening. Some light snacks are needed in the evening to offset the alcoholic consumption.

4. BUDGET and SUBMISSION

A budget outlining the above three items shall be submitted along with details of each item by July 1 of the year prior to the one desired to host. It shall be addressed to the Chairman of the National Coed Committee and be accompanied by names, addresses and telephone numbers of the contact people for further information. See attached form.

5. MISCELLANEOUS

Concessions may be sold at the games with the profits going to the host. It is recommended that the host publicize the National Championship games with the local media. The host may sell souvenirs or have other vendors sell items at the Championship games. Note that all clothing articles to be sold must be approved prior to the Championship games by the National Executive Committee via the Coed Committee.

6. REFEREE REQUIREMENTS

Refreshments for the referees during the games on the fields, such as fruits and Gatorade, should be provided. At least one golf cart for the referees to use should be available. A meeting room available the evening before the games start and each day after the games for the referees to review their work.